

Down-To-Earth (Vic) Cooperative Society Limited			
Clock	Tape	Board of the Co-operative	
Board Minutes			
	Date:	3rd September, 2020	
	Start:	7:30 pm	
	Audio:	https://dte.coop/audiominutes	
	Register:	https://dte.coop/live.meeting	
	Zoom:	https://dte.coop/zoom	
	Phone:	(02) 8015 2088 Meeting ID Number 2362803611	
	Chat:		
1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land		
16:51		We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.	
2	Meeting Started		
12:19		19:45	
3	Meeting coordinators		Procedural
15:32	Chair:	Robin Macpherson	
	Minutes:	Robin Macpherson	
	Host:	Troy Reid, Robin Macpherson	
	Chat:	Mark Rasmussen Link	
4	Attendance		Procedural
19:41	Directors Attended:	Troy Reid, Robin Macpherson, Coral Larke, Mark Rasmussen, Grant Waldram, Kathy Ernst	
	Guests:	Aaron Shiperlee, Andrew Wilkinson, Coralyn Larke, Darren Geraghty, Darrylle Ryan, Deborah Moerkerken, Ellen Brogan, Gary Lasky, Glen Duncan, Grant Waldram, Jack Wells, John Magor, Kathleen Ernst, Malcolm Mathews, Mark Helson, Mark Rasmussen, Martin Schwarz, Peter Tippett, Robin Macpherson, Skye Fitzpatrick, Susan Helson, Tania Morsman, Troy Reid, Trevor Pitt	
5	Confirmation of previous minutes		Procedural
21:00		Deferred minutes until Coral and Robin have included relevant details	
		Minutes include participants	
6	Matters Arising		Procedural
	Date/Resp	Topic	Status
00:45:00	3/9/2020 Coral	Bank Australia Account 12/8/2020 - Motion 'that cash reserves are to be distributed between different banking institutions to take advantage of the \$250k government guarantee per banking institution (called the Financial Claims Scheme) administered by the Australian Prudential Regulation Authority (APRA).'	Coral
00:50:00	3/9/2020 Coral	Converge Australia 12/8/2020 - Action Task - Coral follows up with Converge re any outstanding amount	Completed
00:51:00	Mark 06/08/2020	Trailer from Jessica Townsend re Transfer of ownership Transfer document - and Query 1500 in Bank account left there or deposited until the transfer of ownership is sighted	Action Task Mark to take up with CC Troy to follow up with Jessica
00:53:00	3/9/2020 Troy	ANZ Land Title Obtain ANZ Land Title	Pending
01:03:00	Troy 03/09/2020	Kates leave Troy was asked to contact Kate Troy to take on notice Peter Tippets advice and respond next meeting	Troy
01:15:03	Robin 03/09/2020	Legal Counsel When did we agree - to speak to legal counsel - Identify the meeting where passed - 22/2/2018 Board Mtg	Completed

7	Correspondence	Procedural	
01:26:03		Correspondence Folder - Link	
	<p>Inwards *</p> <p>01:26:03 - Refer elsewhere RFR to OC - 20200827 Ashley Johnson (Arcuri Insurance Brokers) RFR to OC - 20200902 Ashley Johnson (Arcuri Insurance Brokers) RFR to OC - 20200903 Ashley Johnson (Arcuri Insurance Brokers) RFR to OC - 20200812 Robin Macpherson re CWS RFR to OC - 20200814 Murray LLS re Annual Land & Stock Return RFR to OC - 20200902 CWS Activity Statement 01Aug2020-02Sep2020 RFR to OC - 20200902 CWS Invoice INV-21358 FWD to Jack - 20200903 Origin Energynew (Get meter reading) 20200903 Health Pathology Statment 20200810 20200903 Health Pathology Tax Invoice 470032506</p> <p>01:57:03 - Discussed at length RFR to BD - 20200827 Fred Green (DJCS) re General Meetings and web conferencing 20200829 Kathy Ernst re DJCS correspondence inwards 20200831 Fred Green (DJCS) re General Meetings and web conferencing 20200901 Anthony Taylor (BCCM) re General Meetings and web 20200901 Mark Williams re web conferencing and General Meetings 20200804 Troy Reid motion re GM motions by postal ballot</p> <p>20200817 Kathy Ernst re NRAR 20200817 NRAR Tanya Eade-Smith 20200820 NRAR Tanya Eade-Smith re final directions 20200808 Kathy Ernst re NRAR direction 20200818 NRAR Tanya Eade-Smith</p> <p>20200806 Board Minutesnew 20200807 Murray Local Land Services - Production Advice Edition 50</p> <p>20200811 Coral Larke re Site Visit 20200811 Kate Shapiro Leave 20200812 Board Minutes 20200813 Association Liability Insurance Renewal declaration 20200814 WaterNSW Mandy Phyland re WAL4587 20200815 Les Spencer re Volunteer Activity 20200817 True Blue Water Exchange Newsletter 20200818 DTE Board re Active Membership Status 20200818 Troy Reid motion re FYE30Jun2020 Active Membership Status 20200819 Board Minutes 20200819 Marte Kinder re Volunteer Activity 20200826 LLS Regional Roundup Edition 11 20200831 Trevor Pitt & Caryn Kettle re active membership provisionsnew 20200901 Murray NRM News 17 20200903 ATO re held refund 20200903 Bendigo Bank Merchant Statement 20200903 David Taplin (TBT) re September GM & Postal Ballot 20200903 General Meeting Working Group re 17-Sep-2020 GM and postal ballot 20200903 NSW LLS Annual Return of Land and Stock 20200903 Peter Tippett</p>	<p>* Robin to follow up on the Bylands</p> <p>* Kathy to follow up rates for Bylands</p> <p>* John - not sure he can be administrator and who are the 3 scrutineers</p>	
		Membership - Chris Wilson Moved Mark R Sec Robin M Folio - 1915	
	<p>Outwards</p> <p>20200817 NRAR Tanya Eade-Smith 20200818 NRAR Tanya Eade-Smith 20200820 NRAR Tanya Eade-Smith re directions deadline 20200820 OC delegation re NRAR Directions 20200901 Fred Green (DJCS) re General Meetings 20200902 Ashley Johnson (Arcuri Insurance Brokers)</p>	*	
02:58:03	Members	20200903 Membership Application - Chris Wilson Folio 1915	Mvd: RM Sec: MR PBC
	Activity Form	Activity Stmt 19-20 Kathy Ernst Activity Stmt 19-20 Vanessa Ernst	
8	Payments		

9	Action Tasks		
	06/08/2020	Minutes 7th May 2020 - Not yet presented - Kate & Coral fix formatting	Kate & Coral
	06/08/2020	Cultural Transformation Project	Up for Discussion
	03/09/2020	Legal Counsel When did we agree - to speak to legal counsel - Identify the meeting where passed - 22/2/2018 Board Mtg	Completed
	03/09/2020	Kates leave Troy Text - requesting Kate formally write to us Troy to take on notice Peter Tippets advice and respond next meeting	Troy
	12/08/2020	Malcolm Matthews' correspondence Kathy E - Coral sent 5th June as a draft response to Malcolm Matthews' correspondence, on which the board will vote and then secretary to send	Coral/Troy
	19/08/2020	Co-operative Donation - Notify a serious breach of the rules - Seek Legal Advice about how we fix up - Legal may have solution for example a Special resolution donation	Robin
	06/08/2020	Obtain ANZ Land Title in regards to - Discharge Water License - ANZ have copy of the license as security against the mortgage. when the mortgage was repaid in full, when paid in full process discharge to get back the title, This was never completed	Troy
10	Motions Approved by Circular		
11	Item		
		Robin - Directors Expenses to be detailed to the membership August 9, 2020 - International Transaction Fee- \$2.05 August 9, 2020 - miro incMiro.Com, - \$68.18 August 9, 2020 - Purchase-InternationalZoom.Aud, - \$307.89 August 8, 2020 - Telstra / 00269018761608 - \$141.00 August 8, 2020 - Reimb Miro 2605 / 00269018761608 -\$100.00	
	03:08:03	Online Ballot Board to rescind the previous board motion to require General Meeting Motions be decided by an online ballot.	Mvd: CL Sec: KE Dec: FBM Y - CL KE N - RM TR MR
	03:11:03	10249 Fincom That Fincom receive a budget of \$6,000 as per DTE Budget application to cover payment of invoices incurred for financial processing costs up to the AGM November 2020. Being BLN \$3000, Dropbox \$1,000, Upworks \$1,000, and TBT \$1,000. If approved could the \$6,000 be put onto Skye Fitzpatrick's Fincom card.	Mvd: MR Sec: TR Dec: PBC
	03:14:03	10258 Legal Matters That the Board approves the OC budget of \$4990 for Mark Helson and Denise Banville to seek legal advice on matters relating to the Board overstepping its powers and contravening the DTE Constitution and that the money is placed on John Reid's card.	Mvd: KE Sec: CL Fail
	03:22:53	John Reid 68.00 Correction: That the Board reapprove OC motion to pay \$68 John Reid for General Meeting notices, and the funds be placed on John Reid's card.	Mvd: CL Sec: TR PBC
	03:26:53	Code of Conduct Pointers - Discussion - Matt Cengia required payment, Coral Reimburse - Kathy Objects to payment	No decision required
12	Carried Resolutions		
		"FinCom That Fincom receive a budget of \$6,000 as per DTE Budget application. For financial processing costs up to the November 2020 AGM: BLN \$3000, Dropbox \$1,000, Upworks \$1,000, TBT \$1,000. \$6,000 to be put onto Skye Fitzpatrick's Fincom card." "Mvd: Mark R Sec: Troy PBC" Motion: That the Board re-approves the OC approval of the budget for \$68 to pay for GM meeting notices and places \$68 on John Reid's card. Moved Kathy Sec Coral PBC	

	13	Next Meeting		
			1st October 2020 7:30PM	
	14	Meeting Ended		
	03:30:53		23:00	